**ANNUAL ACTIVITY REPORT**

Annual Activity Report for Center Directors

January 1, 2024 - December 31, 2024

**Goal**: To enable center directors to report on and receive feedback on their administrative activities in a way that aligns with the performance survey that is used for reappointment, while also reporting on their ongoing teaching, research and service. The survey used for reappointment is posted on the ASC Intranet [Chairs and Directors page](https://ascintranet.osu.edu/faculty-affairs/chairs-and-directors) under “Chair and Director Reviews.”

Please provide information about your activities and/or key accomplishments in the following areas with respect to your role as a center director. A brief list or comment is sufficient, and mark NA if a particular area is not relevant for this time period.

**Please submit this report to your Divisional Dean by March 28, 2025**. **Attach an updated CV**.

**Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Academic unit: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date of appointment as director: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Vision and leadership:**

Describe key accomplishments in meeting previous year’s goals and advancing the center

**Program development/support of faculty, staff and students:**

List key activities and accomplishments in:

* Supporting professional and career development of faculty and staff affiliated with the center
* Advancing research initiatives in the center
* Programming and events
* Course development and offerings (if applicable)

**Fostering connections beyond the center:**

List key activities and accomplishments in:

* fostering relationships with other departments/centers
* leading and coordinating grant opportunities for the center and/or its affiliates
* fostering relationships with alumni, donors, and/or other external partners

**Governance:**

Summarize activities working with advisory board or other committees

**Achievements in Scholarship:**

Describe your most significant achievements in scholarship this year

**Teaching activities:**

**Other professional activities:**

**Goal Setting:**

Please list 2-3 goals that you have for the upcoming year in your role as center director